

How to be More Effective

COURSE OBJECTIVE: The purpose of this course is to understand and develop those habits, which distinguish an ordinary person from a successful/ admired person. The course would additionally help them to build a positive attitude - a can do approach and team work.

We also undertake consultancy projects on Personality Development. We assure transformation of those employees whom the organization consider to have the potential for higher roles. Results are visible within 4-8 months. Methodology for this project will be sent on request

RECOMMENDED COVERAGE: All executives and managerial level

PREREQUISITE REQUIREMENT: As per organizational need

COURSE COVERAGE & STRUCTURE:

- ✓ Expectation Gathering
- ✓ Eight Management Principles
- ✓ Sigmoid Curve
- ✓ Comfort Zone
- ✓ Manager Vs Leader
- ✓ Case Study
- ✓ Anticipation
- ✓ Planning
- ✓ Time Management
- ✓ Win- Win Approach
- ✓ Synergy
- ✓ Goal Setting
- ✓ Question and Answer Session
- ✓ Further Road Map

COURSE METHODOLOGY:

Entire course will be based on interactive discussions with examples, exercises and role- play